



www.strtrade.com

FOOD FACILITY REGISTRATION FAX TRANSMISSION

Thank you for subscribing to ST&R's Food Facility Registration Program. To begin the registration process, please print this form, fill it out and fax it back to us. As soon as we receive the signed Representation Agreement (found at the conclusion of this form), you will be personally contacted by our staff to confirm your subscription and related facility information.

You may register up to five facilities and have ST&R designated as the U.S. Agent for any facility located outside of the United States. All subscribers will also receive ST&R's daily news email service, World Trade Interactive, and will receive discounted registration fees for all FDA-related seminars

If you have any questions, please contact Lauren Perez directly at (305) 267-9200/lperez@strtrade.com

To: Lauren Perez at Sandler, Travis & Rosenberg, P.A.
FAX #: (305) 267-5155

From: _____
Name: _____
Company: _____
Telephone: _____
FAX: _____
Date: _____
E-mail: _____

Comments:

Sandler, Travis & Rosenberg, P.A.
Tel: (305) 267-9200 FAX: (305) 267-5155
5200 Blue Lagoon Drive Suite 600 Miami, FL 33126

**ST&R FOOD VALIDATION &
CERTIFICATION PROGRAM**

Food Facility Registration Worksheet
Page 2 of 7

FOOD FACILITY REGISTRATION WORKSHEET

Part One: Subscriber Information:

Company Name:
Company Address:
Company Phone:
Company Fax:
E-mail:
Contact Person:
Cell Phone:
Description of Company's Business:
Referred By:

Part Two: Facility Information:

Facility #1 Name:
Facility Address:
Facility Phone:
Facility Fax:
Parent Company:
Description of Facility's Business Operations:
Trade Names under which Facility does Business:
Type of regulated articles manufactured/processed/stored/labeled or packed at facility:
Contact person:
Contact Person's cell phone:
Would you like ST&R to serve as the U.S. Agent for this facility?
President/owner of facility:
President/owner's phone/fax and e-mail:

*Send Completed Form to:
Lauren Perez
5200 Blue Lagoon Drive, Suite 600
Miami, Florida 33126
(fax) 305-267-5155
(email) lperez@strtrade.com*

**ST&R FOOD VALIDATION &
CERTIFICATION PROGRAM**

**Food Facility Registration Worksheet
Page 3 of 7**

Facility #2 Name:
Facility Address:
Facility Phone:
Facility Fax:
Parent Company:
Description of Facility's Business Operations:
Trade Names under which Facility does business:
Type of regulated articles manufactured/processed/stored/labeled or packed at facility:
Contact person:
Contact Person's cell phone:
Would you like ST&R to serve as the U.S. Agent for this facility?
President/owner of facility:
President/owner's phone/fax and e-mail:

Facility #3 Name:
Facility Address:
Facility Phone:
Facility Fax:
Parent Company:
Description of Facility's Business Operations:
Trade Names under which Facility does business:
Type of regulated articles manufactured/processed/stored/labeled or packed at facility:
Contact person:
Contact Person's cell phone:
Would you like ST&R to serve as the U.S. Agent for this facility?
President/owner of facility:
President/owner's phone/fax and e-mail:

*Send Completed Form to:
Lauren Perez
5200 Blue Lagoon Drive, Suite 600
Miami, Florida 33126
(fax) 305-267-5155
(email) lperez@strtrade.com*

**ST&R FOOD VALIDATION &
CERTIFICATION PROGRAM**

**Food Facility Registration Worksheet
Page 4 of 7**

Facility #4 Name:

Facility Address:

Facility Phone:

Facility Fax:

Parent Company:

Description of Facility's Business Operations:

Trade Names under which Facility does business:

Type of regulated articles manufactured/processed/stored/labeled or packed at facility:

Contact person:

Contact Person's cell phone:

Would you like ST&R to serve as the U.S. Agent for this facility?

President/owner of facility:

President/owner's phone/fax and e-mail:

Facility #5 Name:

Facility Address:

Facility Phone:

Facility Fax:

Parent Company:

Description of Facility's Business Operations:

Trade Names under which Facility does business:

Type of regulated articles manufactured/processed/stored/labeled or packed at facility:

Contact person:

Contact Person's cell phone:

Would you like ST&R to serve as the U.S. Agent for this facility?

President/owner of facility:

President/owner's phone/fax and e-mail:

*Send Completed Form to:
Lauren Perez
5200 Blue Lagoon Drive, Suite 600
Miami, Florida 33126
(fax) 305-267-5155
(email) lperez@strtrade.com*

ST&R FOOD VALIDATION & CERTIFICATION PROGRAM

Food Facility Registration Worksheet Page 5 of 7

Would you like to register any additional facilities?

Would you like ST&R to contact you to discuss additional Validation & Certification Services? YES ___ NO ___

Would you like to learn more about joining the International Food Coalition?

YES ___ NO ___

Would you like to receive information about ST&R's upcoming FDA Final Rulemaking or other Seminar Series? YES ___ NO ___

Representation Agreement **Food Facility Registration Program**

- The Client agrees to pay to ST&R immediately the sum of Five Hundred Dollars (\$500.00) to subscribe to its Food Facility Registration Program. As a part of the Client's annual subscription, pursuant to the direction and instruction of the Client, ST&R may register up to five (5) food facilities, serve as the U.S. Agent for all or any of those five (5) food facilities, provide a free subscription to ST&R's daily email news service and be available to the Client for additional Validation & Certification services, including related seminars, as described on ST&R's website (www.strtrade.com).
- Client is responsible for providing ST&R with accurate facility information
- Client is responsible for providing ST&R with updated facility information within fifteen (15) days of such change
- Client is responsible for notifying the owners of all facilities to be registered that ST&R will be accomplishing such registration and, if Client is not the owner or operator in charge of any facility identified in this Worksheet or as otherwise may be registered by ST&R at the direction of Client, Client acknowledges and agrees that ST&R will be contacting the facility directly to verify such authorization, which authorization will be secured in writing directly from the facility to ST&R prior to any registration being accomplished
- ST&R will contact Client and facility with registration number of such facility
- ST&R will maintain the confidentiality of all registration information, except as may otherwise be directed by Client
- ST&R will, as U.S. Agent, communicate directly with the facility, even to the exclusion of the Client, should it receive any communication or information from the FDA in connection with that facility
- Client authorizes and directs the Firm to take all actions that the Firm deems advisable on the Client's behalf. The Client agrees to cooperate fully with the Firm and to provide all information known or available to the Client, which may aid the Firm in its representation of the Client in the matters referred to above.

Send Completed Form to:
Lauren Perez
5200 Blue Lagoon Drive, Suite 600
Miami, Florida 33126
(fax) 305-267-5155
(email) lperez@strtrade.com

ST&R FOOD VALIDATION & CERTIFICATION PROGRAM

Food Facility Registration Worksheet Page 6 of 7

- Any services provided to the Client separate and apart from those included within the initial Food Facility Registration program will be billed separately to the Client and will be made the subject of a separate Retainer Agreement to be entered into between the Client and ST&R.
- ST&R agrees to use its best efforts in representing the Client in the matters referred to it; however, the Client acknowledges that the Firm has given no assurances regarding the outcome of these matters.
- During the course of our representation, the Client may be required to provide to ST&R original documents such as Customs entries, shipping records, tax records, expense records, bank records, deeds and the like which ST&R may continue to hold during the pendency of Client's matter. At the conclusion of our representation in a particular matter, and upon final payment of any outstanding fees or expenses due by the Client to ST&R, the Client will be contacted by ST&R to make arrangements for the return of any original records which ST&R continues to hold. ST&R will retain the balance of the Client file for an appropriate time period, usually no less than six (6) years. It will be the Client's responsibility, however, to secure the return of its records. If arrangements are not made for the return of the Client's records within six (6) years following the conclusion of any matter, they will be destroyed. If, during the six (6) years the file is in storage, ST&R is required to retrieve the file on the Client's behalf, the Client will be billed for any retrieval and/or return costs the Firm may incur.

Method of Payment

- American Express
- MasterCard
- Visa
- Check Enclosed
- To Pay Via Wire Transfer:

Bank Name: First Union National Bank / Wachovia

ABA Number: 063000021

Bank Address: 200 South Biscayne Boulevard, 15th Floor - Miami, Florida 33131

Bank Officers: Robert Sileo, Shirley Sapp

Phone Number: (305) 789-4786

Account Name: Sandler, Travis & Rosenberg, P.A.

Account Number: 2000011112503

Other Beneficiary Information (OBI): This field can contain up to 72 characters of information and must contain the following: FDA Facility Registration Program, Your Company Name, Address, Tel, Contact Name.

Credit Card #

Exp. Date

Cardholder's Name as it Appears on the Card

Send Completed Form to:
Lauren Perez
5200 Blue Lagoon Drive, Suite 600
Miami, Florida 33126
(fax) 305-267-5155
(email) lperez@strtrade.com

**ST&R FOOD VALIDATION &
CERTIFICATION PROGRAM**

**Food Facility Registration Worksheet
Page 7 of 7**

Signature (Required of all Clients)

Date of Signature: _____

*Send Completed Form to:
Lauren Perez
5200 Blue Lagoon Drive, Suite 600
Miami, Florida 33126
(fax) 305-267-5155
(email) lperez@strtrade.com*